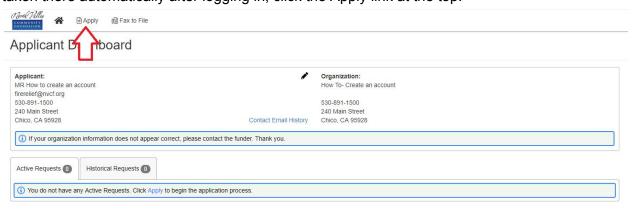
How to Apply for a Butte Strong Fund Grant

In order to apply to for a grant through the North Valley Community Foundation's Grant System, you must first have an account. If you need help setting up an account, check out our document How To Create an Account. To log in, go to http://nvcf.org/apply-for-a-grant

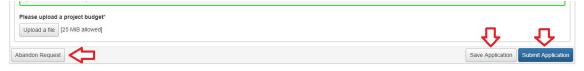
1. In order to apply for a grant, you must first navigate to the "Apply" page. If you are not taken there automatically after logging in, click the Apply link at the top.



2. On the Apply page, you will see the Butte Strong Fund grant inquiry.



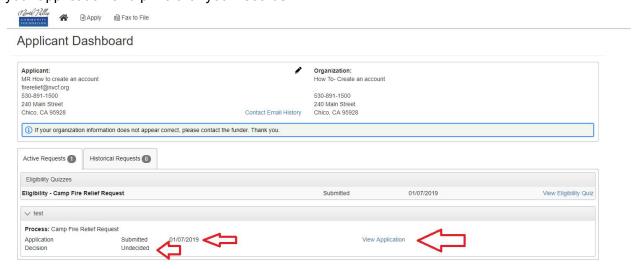
3. Once you click apply, you will now be taken to the actual application. Please fill in the application completely and note that all fields with an asterisk (*) are required. At the bottom there are three buttons, "Abandon Request" will delete your application, "Save Application" will save the application so that you may log in later and finish it, and "Submit Application" will submit the application when you are completely finished.



4. If your application was successfully submitted, you will see this page. You will also receive an email stating that we have received it.



5. Once you click "Continue", you will be taken back to the Applicant Dashboard, but now you see your application under "Active Requests". It will show the status of the application (submitted) and the status of the decision (undecided). You can also view your application and print it for your records.



At this point, the committee evaluating your application will be notified. Once they have made a decision you will receive an invitation to complete a full application or a denial letter. If you have any questions please contact NVCF's Director of Grants Logan Todd at Itodd@nvcf.org.